



Job Description

Job Title: Animal Care Technician
Classification: Full or part time, hourly, non-exempt
Department: Shelter
Job Relationships: Supervised by and reports to Animal Care Coordinator and Animal Care and Admissions Supervisor.
Job Summary: Responsible for daily cleaning and sanitation of shelter facility, including animal enclosures and public areas, and feeding, care, and daily enrichment of shelter animals.

Animal Care Duties

- Feeds and provides enrichment to shelter animals
- Performs daily cleaning and sanitizing of kennels, cages, and public areas, follows cleaning and disease control protocol to ensure a safe, healthy environment
- Follows all safety guidelines to ensure a safe work environment for staff and living environment for animals. Takes immediate action to address any safety concern or noncompliance of safety rules that could put an employee, volunteer, client, animal, or the organization at risk
- Stocks areas and spot-cleans kennels and public areas throughout the day
- Keeps supervisor informed of animal behavior, health or concerns
- Other duties as assigned

Client Services Duties

- Actively promotes the APL programs and events to clients, volunteers and staff
- Refers clients to appropriate staff for service
- Assists with accepting in-kind donations
- Actively supports associate staff and volunteers and promotes the development of skills related to the advancement of our goals and mission. Represents the APL in a professional and courteous manner at all times. Provides quality service to customers, volunteers, and staff recognizing their individual contributions to the success of our organization
- Other duties as assigned

Qualifications:

- High school diploma or equivalent preferred
- Ability to read and understand instructions
- Ability to be certified in safe animal handling within 90 days of employment
- Able to work with animals, disinfectants, and cleaning supplies
- Able to perform physical work: scrubbing, mopping, bending, lifting, walking and standing for up to 10 hours a day, lifting up to 50 pounds with assistance

Knowledge/Skills/Abilities:

- Ability to work in a fast-paced environment with a variety of people
- Ability to use a computer, working in a windows environment
- Knowledge of animal breed, behavior, and handling
- Knowledge of animal health, able to identify illness helpful
- Committed to maintaining the Cleveland Animal Protective League's high standard of animal care and mission to foster compassion and end animal suffering

Work is performed in an animal shelter with exposure to animals and high noise levels, exposure to zoonotic diseases, & cleaning chemicals.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job related duties required by their supervisor. This document does not create an employment contract implied or otherwise, other than an "at-will" relationship. The APL requires pre-employment criminal background checks and drug testing.